

Morning Star Farm New Student Information

To schedule or cancel a lesson: Please call the office at 897-1633
or email contactmsf@aol.com

- **24 Hour Notice** is required for **ANY Cancellations**, otherwise you will be charged for the lesson. You must call or email the office before 5 p.m. the day prior (or sooner) to cancel a lesson.
- **Do not tell your instructor** about any cancellations or schedule changes, please call or email to avoid any confusion.
- Your lesson time is held for you even when your package of lesson is finished. **Kindly give 1 week notice if you intend to stop lessons.**
- Please come 5-10 minutes early to your lesson & check the schedule at the Red Barn to see which horse you are riding. Wait at the Red Barn until staff assists you, or by the arena if your horse is finishing another lesson.
- **For your safety** Do Not stand near, untie or attempt to mount your horse without supervision from your instructor or a staff member. **Wait for help.**
- **Bad Weather: We ride rain or shine.** Cool in the summer and dry in the winter in the covered arena!

Make-ups: We are happy to give you a make-up lesson if you are unable to give sufficient notice due to an emergency such as: sudden illness, car trouble etc. **You will still need to call the office as soon as you can to alert us and at that time request a make-up class.** You will be charged for the missed lesson but will have the opportunity to take a make-up class. The make-up lesson must be taken within the week of the missed lesson, otherwise it is lost. **All make-up lessons will be group lessons.** If you miss your make-up lesson you lose it.

Lesson Packages: Lessons are sold in blocks of 6 lessons per package. **1/2 hour private and 1 hour group lessons are the same standard package price.** You may purchase a single lesson or two to see how you like it before purchasing a package. The package price saves you \$3 per lesson. **After your second lesson you must purchase a lesson package if you plan to continue.** Packages expire 6 months after purchase. We keep record in the office each time you take a lesson. You will receive a courtesy call or email to let you know that your package is completed and payment is due for another package.

Group Lessons: A group lesson is 3 to 6 riders for a one hour class. If only 2 riders attend, the group lesson will become a 45 minute semi-private lesson, if only one rider attends the lesson will become a 1/2 hour private. The price does not change, just the length of the class. This applies to the standard 6/lesson package. When you arrive please check the schedule board at the Red Barn to see if the group lesson has changed.

Payment: Please make your check payable to **Morning Star Farm**. If you child's last name is different that the name on the check please note the students name on the memo line of your check. If you are paying in cash please place it in an envelope and write the students name on it. **You may also pay by visa or mastercard over the phone.** Please place all payments in the mail slot at the office before your lesson. Thank You!

Attire: All riders must wear boots and an approved riding helmet. We have both to borrow at no charge. No gum chewing while riding. Shirts must be tucked in. Do not tie any clothing around the waist. Long hair must be pulled back and kept out of the eyes. Any item that could be entangled with the horse or equipment should not be worn. **No sequined or zipper pocketed pants or clothing that may damage the saddle may be worn while riding, this includes belt buckles.** **Parents please check your child for these safety issues before coming to class. Thank you.**

